

Board of Election Commissioners Meeting
City of Galesburg, Illinois
October 17, 2023 — 9:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioners Veronica Peoples and Robert Potter, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Wendel Hunigan, David Amor, Richard Stout, Darla Krejci, and Jeanette Chernin.

After reviewing the minutes from the September 12, 2023, meeting, Veronica Peoples made a motion to approve the minutes. Robert Potter seconded. Motion carried.

Public Comment including a request for alternate Precinct 5 & 6 polling place – Richard Stout had sent an email to the Election Office suggesting 4 possible alternate locations. There was a discussion of all 4 locations.

Old Business:

Memo Only Budget— Robert Potter provided an overview of the Memo Only Budget. The September ending checking balance was approximately \$30,000 less than the ending September balance last year. There is no election in November of this year.

New Business:

ES&S Hardware & Software License,

Maintenance & Support Services Annual Renewal – The contract runs from October 1, 2023, to September 30, 2024, and was \$741.40 or 5.6% higher for the upcoming contract period. The related Consumer Price Index rate is 4.1%. Robert Potter made a motion to approve the contract renewal. Veronica Peoples seconded. Motion passed.

IVRS Grant Reimbursement Update – IVRS has approved a reimbursement of \$13,812.26.

Professional Certification – There are 12 courses in the new Illinois Election Professional Certification series and Lisa Watson has requested approval to participate. Veronica Peoples made a motion to approve the request. Robert Potter seconded. Motion carried.

Zone Meetings – Zone meetings occur more frequently and are an additional source of information. Bloomington Commission and Rockford Commission are currently attending the Zone meetings. The fee is \$60.00 annually. Robert Potter made a motion for Galesburg Commission to participate in the Zone meetings. Veronica Peoples seconded. Motion carried.

2024 Primary Election

Vote-by-Mail Updates – The omnibus bill passed with minor changes. 2 volunteers have assembled 1500 Vote-by-Mail packets, and their hard work saved the office money rather than purchasing them pre-assembled.

Damaged Rolling Supply Bag – The supply bag is damaged beyond repair. Since the supply bag was purchased with grant funds, a motion is required to dispose of it. Veronica Peoples made a motion to dispose of the damaged bag. Robert Potter seconded. Motion carried.

Invoices & Supplies — Robert Potter made a motion to approve the invoices for the month of October. Veronica Peoples seconded. Motion carried. Veronica Peoples made a motion to approve the supply list for the month of October. Robert Potter seconded. Motion carried.

Schedule November meeting—The next commissioners’ meeting was scheduled for November 7, 2023, at 9:00 a.m.

City Hall will be closed -- Nov. 23 & 24.

Veronica Peoples made a motion to adjourn the meeting. Robert Potter seconded. Motion carried. The meeting was adjourned at 9:35 a.m.